

South Cambridgeshire Hall
Cambourne Business Park
Cambourne
Cambridge
CB23 6EA

t: 08450 450 500
f: 01954 713149
dx: DX 729500 Cambridge 15
minicom: 01480 376743
www.scambs.gov.uk



24 October 2006

To: Chairman – Councillor NIC Wright
Vice-Chairman – Councillor SGM Kindersley
All Members of the Planning Committee

Dear Councillor

You are invited to attend the next meeting of **PLANNING COMMITTEE**, which will be held in the **COUNCIL CHAMBER, FIRST FLOOR** at South Cambridgeshire Hall on **WEDNESDAY, 1 NOVEMBER 2006** at **10.00 a.m.**

Yours faithfully
GJ HARLOCK
Chief Executive

AGENDA

Members should declare any interests immediately prior to the relevant item on the agenda.

Should Members wish to declare an interest in an item discussed after they have left the meeting, and wish also that that declaration be recorded in the Minutes, they should make their declarations clear to the Committee. (Members need only declare an interest in circumstances where there is an item on the agenda that may cause a conflict of interest.)

	PAGES
PROCEDURAL ITEMS	
1. Apologies	
2. Minutes of Previous Meeting To authorise the Chairman to sign the Minutes of the meeting held on 4 October 2006 as a correct record. The Minutes can be viewed on the Council's website.	
PLANNING APPLICATIONS	
3. S/0450/06/F - Meldreth (Rear of Communal Room, Adj 23 Elin Way)	1 - 4
4. S/1662/06/F – Shepreth (Land Adjacent 20 Angle Lane, Shepreth)	5 - 10
5. S/1551/06/O – Histon (39 Home Close)	11 - 14
6. S/1752/06/F – Fowlmere (30 Pipers Close)	15 - 18
7. S/2423/06/F - Stapleford (12 Priams Way)	19 - 22

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|--------|---|---------|
| 8. | S/0559/06/O – Willingham (Land Rear of 2 Short Lane and Adjacent 23 Long Lane)
In the interests of sustainability, Appendix 2 is available on the Council's website only. | 23 - 32 |
| 9. | S/0375/06/F – Willingham (Plot 2, Longacres, The Paddocks, Meadow Road) | 33 - 38 |
| 10. | S/0402/06/F – Willingham (Plot 5 Meadow Road) | 39 - 44 |
| 11. | S/6364/06/F – Cambourne (49 Broad Street, Great Cambourne) | 45 - 54 |
| 12. | S/1371/92/O – Cambourne (Submission of Masterplan Revision 30) | 55 - 56 |
| 12 (a) | Upper Cambourne allotments and village green car park development briefing document | 57 - 62 |
| 13. | S/1772/06/F - Fulbourn (24 Geoffrey Bishop Avenue) | 63 - 66 |

OTHER ITEMS REQUIRING A DECISION

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| 14. | Key Actions following receipt of the Majors' and CPA Audit Reports
In the interests of sustainability, Appendices 1 to 7 are available on the Council's website as part of the electronic version of the agenda. | 67 - 74 |
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INFORMATION ITEMS

The following items are included on the agenda for information and, in the main, are available in electronic format only (at www.scamb.gov.uk/meetings and in the Weekly Bulletin dated 25 October 2006). Should Members have any comments or questions regarding issues raised by the reports, they should contact the appropriate officer.

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| 15. | Appeals against Planning Decisions and Enforcement Action
Summaries of Decisions of interest – none this month.
Contact officers:
Gareth Jones, Head of Planning – Tel: 01954 713155
John Koch, Appeals Manager (Special Projects) – Tel: 01954 713268 |
| 16. | Appeal Statistics - 1 July 2006 to 30 September 2006
Contact officers:
Gareth Jones, Head of Planning – Tel: 01954 713155
John Koch, Appeals Manager (Special Projects) – Tel: 01954 713268 |
| 17. | Performance Criteria
Contact Officer:
David Rush - Development Control Quality Manager - Tel: (01954) 713153 |
| 18. | To receive the Minutes of the Planning Sub-Committee meetings held on 4th August 2006 and 8th September 2006 |

GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL

Whilst the District Council endeavours to ensure that you come to no harm when visiting South Cambridgeshire Hall you also have a responsibility to ensure that you do not risk your own or others' safety.

Security

Visitors should report to the main reception desk where they will be asked to sign a register. Visitors will be given a visitor's pass that must be worn at all times whilst in the building. Please remember to sign out and return your pass before you leave. The visitors' book is used as a register in cases of emergency and building evacuation.

Emergency and Evacuation

In the event of a fire you will hear a continuous alarm. Evacuate the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this would be via the staircase just outside the door. Go to the assembly point at the far side of the staff car park.

Do not use the lifts to exit the building. If you are unable to negotiate stairs by yourself, the emergency staircase landings are provided with fire refuge areas, which afford protection for a minimum of 1.5 hours. Press the alarm button and wait for assistance from the Council fire wardens or the fire brigade.

Do not re-enter the building until the officer in charge or the fire brigade confirms that it is safe to do so.

First Aid

If someone feels unwell or needs first aid, please alert a member of staff.

Access for People with Disabilities

All meeting rooms are accessible to wheelchair users. There are disabled toilet facilities on each floor of the building. Hearing loops and earphones are available from reception and can be used in all meeting rooms.

Toilets

Public toilets are available on each floor of the building next to the lift.

Recording of Business

Unless specifically authorised by resolution, no audio and / or visual or photographic recording in any format is allowed at any meeting of the Council, the executive (Cabinet), or any committee or sub-committee of the Council or the executive.

Banners / Placards / Etc.

No member of the public shall be allowed to bring into or display at any Council meeting any banner, placard, poster or other similar item. The Chairman may require any such item to be removed.

Disturbance by Public

If a member of the public interrupts proceedings, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared.

Smoking

The Council operates a NO SMOKING policy.

Food and Drink

Vending machines and a water dispenser are available on the ground floor near the lifts. There shall be no food and drink in the Council Chamber.

Mobile Phones

Please ensure that your phone is set on silent / vibrate mode during meetings.

EXCLUSION OF PRESS AND PUBLIC

The following statement must be proposed, seconded and voted upon. The officer presenting to report will provide the paragraph number(s).

“I propose that the Press and public be excluded from the meeting during the consideration of the following item number in accordance with Section 100(A) (4) of the Local Government Act 1972 on the grounds that, if present, there would be disclosure to them of exempt information as defined in paragraph of Part 1 of Schedule 12A (as amended) of the Act.”

PLEASE NOTE!

Some development control matters in this Agenda where the periods of consultation and representation may not have quite expired are reported to Committee to save time in the decision making process. Decisions on these applications will only be made at the end of the consultation periods after taking into account all material representations made within the full consultation period. The final decisions may be delegated to the Head of Planning Services.